

Notice  
Change in Consular Operations  
(Introduction of Appointment system, etc.)

21 February 2020  
27 June 2022 (Updated)  
Embassy of Japan in Singapore

To Visitors of the Consular Section

Starting from 25 February 2020, the following temporary changes have been implemented to the Consular Section's operations. From 15 April 2020 onwards, Consular Services will be available by appointment only.

1 Appointment (Passport, Certificates, Family Registry related documentation, Visa)

Please make an appointment before visiting our Embassy.

Click here to make an appointment.

• Online Appointment System

[https://www.sg.emb-japan.go.jp/itpr\\_ja/11\\_000001\\_00505.html](https://www.sg.emb-japan.go.jp/itpr_ja/11_000001_00505.html)

2 Passport, Certificates, Family Registry related documentation

(1) Processing time for Passport Issuing

5 working days from the day of application.

(Eg : Application on Monday→Collection on Friday)

(2) Processing time for Certificate Issuing

The following applicable certificates can be issued within 3 working days from the day of application.

**【Applicable Certificates】**

① Personal Documentation (Birth, Marriage, Divorce, Death Certificates etc.)

② Driver's License Extract Certificate

③ Others (Zairyū todokedezumi shōmei-sho etc.)

However, same day issuance is available for Residence and Signature Certificates.

(3) Voting Registration for Overseas Electors can be accepted without prior appointment (8:30am to 12:00pm and 1:30pm to 4:00pm). Please inform the

security staff that you are entering the embassy premises for the purpose of voting registration.

### 3 Others

Humanitarian and urgent cases will be handled with priority on a case by case basis. We will endeavor to continue to provide consular services as before, so please do not hesitate to contact the Consular Section if you have any queries.

Your kind understanding and cooperation is greatly appreciated.

(End)