

## Recruitment Notice: Driver Position at the Embassy of Japan

The Embassy of Japan in Singapore is currently seeking to hire the following personnel:

### Position:

- 1 Official Car Driver
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## 2. Requirements

Applicants must meet the following criteria:

- ① Holder of a valid Class 3 driving license with a clean record
  - ② Singapore citizen (familiar with local roads and traffic regulations)
  - ③ Proven experience as a personal driver
  - ④ Proficient in spoken and written English
  - ⑤ Physically fit
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## 3. Commencement Date, Application Deadline, and Selection Process

- **Expected Start Date:** August 2025 (negotiable)
  - **Selection Process:**
    - **1st Stage:** Document screening
    - **2nd Stage:** Interview and practical (driving) test
    - **3rd Stage:** Final interview
  - **Application Deadline:** 15 July, 2025
- ※ Only shortlisted candidates from the document screening will be contacted for interviews.
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## 4. Application Method and Contact Information

Please submit your resume (in English, with a recent photo attached) via email to the following address by **15 July, 2025**. Your resume should include your expected

salary and contact number.

**Email:** kanbo@sn.mofa.go.jp

- ※ Please write “Application for Driver” in the subject line of your email.
  - ※ Applications submitted by any method other than email will not be accepted.
  - ※ Inquiries regarding the selection process will not be answered.
  - ※ Only shortlisted candidates will be contacted by email or phone for further steps.
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**Contact Information:**

Embassy of Japan in Singapore

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Tel: 6830-3553

Email: kanbo@sn.mofa.go.jp